

**Excess Hazardous Material and Hazardous Waste Turn-In Form**

**Date:**

**Lab/Principal Investigator & Department:**

**Waste Location (room and location within room):**

**Your Name:**

*Generator Certification: I certify that the information provided is complete and accurately describes, to the best of my knowledge, the material to be turned in. By typing in my name I agree that it is equivalent to my handwritten signature.*

**\*\*\*Please read the instructions worksheet\*\*\***

	Item	Quantity	Units (gallons, pounds, etc.)	Physical State	Container Capacity or Dimensions	Comments	Hazards and/or pH
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

## Waste Turn-in Form INSTRUCTIONS

Type in the date, the lab/department and principal investigator's name, the location of the waste (room and location within the room), and your name. By typing in your name, you are certifying that the information is correct to the best of your knowledge.

### Column A:

List each bottle or container individually; i.e. do not group 3 bottles of ethanol waste into one entry in one line. Use additional sheets if necessary.

### Column B: Item (chemical name(s))

1. Write out the full chemical name; do not use abbreviations
2. For kits, include manufacturer, trade name, and all individual components.
3. An MSDS must be available upon request; for kits, please send an MSDS with the disposal request.
4. Include percentages of all components of a mixture, be sure it totals to 100.

### Column C: Quantity

Provide the quantity of the waste or excess material contained within each container.

### Column D: Units

Provide the units of measure.

### Column E: Physical State

S=Solid, L=Liquid, M=Mix of Solid and Liquid, G=Gas

### Column F: Container Capacity

This value may be different from the quantity value and it's important that we know if, for example, you have 500 mL of Ethanol Waste in a 1L bottle.

### Column H: Hazards/pH

Flammable, Toxic, Carcinogen, Corrosive/pH, Reproductive Hazard, etc.

Provide the pH if the waste is liquid and the pH is less than 5.5 or greater than 9.5.

**Email the form to [jabsom-ehso@lists.hawaii.edu](mailto:jabsom-ehso@lists.hawaii.edu)**

**Email [jabsom-ehso@lists.hawaii.edu](mailto:jabsom-ehso@lists.hawaii.edu) if you have any questions.**

***Kaka'ako EHSO Waste Disposal Guidelines and Hazardous Materials Management Program can be found at: <https://ehso.jabsom.hawaii.edu/waste/>***

***JABSOM/UH Kaka'ako Hazardous Waste Generator Training must be current.***

**SAMPLE: Excess Hazardous Material and Hazardous Waste Turn-In Form**

**Date:** *January 2, 2013*

**Lab/Principal Investigator & Department:** *TRMD/Nerurkar*

**Waste Location (room and location within room):** *Lab 324 in satelite accumulation cabinet*

**Your Name:** *Kimo Smith*

*Generator Certification: I certify that the information provided is complete and accurately describes, to the best of my knowledge, the material to be turned in. By typing in my name I agree that it is equivalent to my handwritten signature.*

**\*\*\*SAMPLE COMPLETED TURN-IN FORM\*\*\***

	Item	Quantity	Units (gallons, pounds, etc.)	Physical State	Container Capacity or Dimensions	Comments	Hazards and/or pH
1	70% Ethanol Waste	1	gallon	L	1 gallon		flammable
2	70% Ethanol Waste	1	gallon	L	1 gallon		flammable
3	Xylene Waste	500	mL	L	1 Liter		flammable
4	Ethidium Bromide Gel Waste	~10	pounds	S	5 gallon bucket	Bag in EtBr waste container	mutagen
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

<b>Conversion Calculator</b>		
Liters	Gallons	<b>&lt;/= 40 ml are reported as 0.01 gallons</b>
1.00	0.26	
Grams	Pounds	<b>&lt; 5 grams reported as 0.01 pounds</b>
500.00	1.10	
0.5 pints (8 oz.) = 0.06 gallon		
1.0 quart (32 oz.) = 0.25 gallon		
1.0 pint (16 oz.) = 0.13 gallon		

Enter your amount in the liters or grams section to convert to gallons or pounds